

PROPOSED REVISION TO: REG 11.55.01, Food Regulation

Rationale: Regulation 11.55.01, Food Regulation has been updated to identify the department responsible for the production, service and sale of food on the NC State University campus. Centralizing the overview of food served at University events and operations limits the risks associated with food provided to the NC State community.

Consultation Process:

5/13/11 Vice Chancellor for Student Affairs review

12/20/11 Associate Vice Chancellor of Campus Enterprises authorizes review

12/20/11 Director of Dining Services review

12/22/11 General Counsel preliminary review

2/14/12 General Counsel final review, if changes have been made

3/15/12 Vice Chancellor for Finance and Business review and approval

3/12/12 EOM review

Authority	Vice Chancellor for Finance and Business
Title	Production, Service, and Sale of Food
Classification	REG(7?)11.55.1
PRR Subject	
Contact Info	Director of Dining Services(919-515-6347)

History: First Issued: October 1, 2002.

1. INTRODUCTION

This regulation establishes controls for the production, service, and sale of food on the ~~core~~ campus of North Carolina State University (NC State) and at university events. This policy/regulation applies without regard to the source of the funds used to pay for the food and beverage services, except as explicitly noted.

2. AUTHORITY AND JURISDICTION

2.1 Food served at NC State must meet all federal, state and local requirements. Food sold or served at NC State falls under the regulatory jurisdiction of the Wake County Health Department, including permit issuance, facility inspections and grading, and oversight of food handling processes. University Dining is the only campus department authorized to hold a permit for campus food service operations.

2.2 University Dining has the responsibility to uphold the quality and safety standards for university events and to limit the risk associated with food provided to the NC State community and its guests. Food and beverages prepared and served by University Dining meet or exceed industry standards in food purchasing, receiving, storage, preparation, and holding, thus limiting the University's liability.

2.3 University Dining is charged with monitoring and complying with local and state requirements for food service permits and appropriate alcohol controls for catering and special events in accordance with NC State regulations and state laws.

3. PRODUCTION, SERVICE, AND SALE OF FOOD

3.1 The intent of this PRR is identify University Dining as the responsible department for food and beverages sold or provided at NC State or events hosted on the University's core campus.

~~This policy applies without regard to the source of the funds used to pay for the food and beverage services, except as explicitly noted.~~ Royalties, commissions, or fees generated from the provision of food, food and beverage contracts, or managed services provided by University Dining will remain with University Dining operations.

3.2 University Dining is the only department authorized to contract with third parties for food and beverage sales on ~~the core~~ campus. University Dining is responsible for all aspects of these sales, includes vending, concessions services, food cart vendors, food truck vendors, and special event food and beverage sales opportunities. University Dining will maintain and administer any licensing, permitting, or contract administration for such services.

3.3 Non-University or government entities located in buildings on NC State property may provide food and beverage sales only with the express written consent from the Vice Chancellor of Finance and Business. Such food service facilities must meet all University, local, state, and federal requirements for operation.

3.4 University Dining administers the campus soft drink pouring rights contract. In support of that contract, all beverages sold at NC State will be those of the university pouring rights contracted partner, per the terms of the beverage contract(s).

4. FOOD AND BEVERAGE SALES AS A FUNDRAISER

4.1 Food and beverages may be sold for fundraising efforts only with the approval from University Dining and the Student Organization Resource Center (SORC). Groups wishing to fundraise by selling any food or beverage must first seek written permission from the SORC in advance, who will then consult with University Dining. University Dining may restrict or prohibit food and beverage sales for fundraisers that do not meet proper food safety requirements, regulatory standards, or are in conflict with University operations.

4.2 All fundraisers involving the sale of food and beverages must also comply with the University's regulations on Solicitation (REG 7.25.12) and Assemblies, Events, and Public Addresses (REG 11.55.2) where applicable.

4.3 All fundraisers involving the sale of food and beverages must also comply with applicable Wake County Health Department regulations for Fairs, Festivals, and Fundraisers. (<http://www.wakegov.com/food/festivals/>)

5. FOOD SAMPLING

Sampling of food and beverages at NC State is subject to approval and/or oversight by University Dining. University Dining reserves the right to restrict or prohibit food sampling that does not meet proper food safety requirements, regulatory standards, or are in conflict with University operations.

6. CATERING EVENTS

6.1 University Dining, operating as Rave Catering, is the official catering department of NC State. In this capacity, University Dining is uniquely qualified to support the catering needs of the campus for a multitude of events, from small box lunches to seated service for hundreds, and is able to navigate event planning, service standards, and liability issues related to the service of food and beverage. To that end, it is recommended that groups contact University Dining to discuss the catering of an event.~~Rave Catering is the caterer of choice for significant University events, capable of creating special events that convey the excellence of the institution.~~

6.2 Groups holding events at NC State involving the service of alcohol should contact University Dining to arrange this service. University Dining has agreements in place~~pre-selected bar service agencies~~ to allow service of alcohol by trained, licensed, and insured personnel at authorized university functions.

6.3 University Dining is the exclusive caterer for all events at the Talley Student and Vaughn Towers.

6.4 Events at NC State involving the service of food and beverage must also be approved by the person responsible for the facility or location where the event is to be held. Any fees for use of such space will be coordinated with the responsible department or unit. In addition, all individuals or groups must comply with University's regulations on Use of University Facilities (REG 7.25.11) and Assemblies, Events, and Public Addresses (REG 11.55.2) where applicable.

6.5 Exclusions:

The provisions of section 6 in this regulation shall not apply to the following:

- (a) Educational or instructional activities that are part of a course curriculum in a classroom setting (a completed Permit to Sell/Serve Food at NC State must be submitted); or
- (b) Food and beverages purchased or prepared by individuals for personal consumption not open to the public and not for re-sale. Such activities must not be paid for with University funds.

7. EXCLUSIONS

Nothing in this regulation shall affect the following, and the below locations are excluded from this policy under the following provisions:

7.1 The 1911 Building Snack bar, so long as it is operated by the NC Commission for the Blind.

7.2 The Park Alumni Center State Club Dining Operation, for as long as the State Club operates its own food service. The University Chancellor has the option to use the State Club or University Dining as caterer for events held at the Alumni Center.

7.3 The University Club, so long as the Club operates its own food service.

7.4 Fraternity/Sorority houses may produce and serve food at their facilities per normal operation of the houses.

7.5 4-H Summer Camp Facilities may produce and serve food at their facilities per normal operation of the camps.

7.6 The sale of food and beverage concessions for NC State events held at the PNC Arena ~~RBC Center~~, or the same facility by any other name.